



# COUNSELING AND STUDENT DISABILITY SERVICES



SOUTH TEXAS  
COLLEGE

# DIFFERENCES BETWEEN HIGH SCHOOL & COLLEGE ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES

**\*\*Refer to the handout provided\*\***

# STUDENT DISABILITY SERVICES



# THE ROLE OF COUNSELING AND STUDENT DISABILITY SERVICES (SDS)?

- Dedicated in the coordination of appropriate and reasonable accommodations
- Goal is for each student to receive an equal opportunity to learn, participate in campus life and successfully complete a program of study.
- Support the **intent** and **spirit** of the Rehabilitation Act and Americans with Disabilities Act.

# RESPONSIBILITY OF THE SDS OFFICE

- To meet with the student, review documentation and determine appropriate and reasonable classroom accommodations
- Take into account the needs of the student, the course standards/essential requirements, and the educational environment.
- To complete an intake of the student requesting accommodations.
- To provide a “Memo of Accommodations” to the student to present to the instructor so that the instructor may know what accommodations to provide in the classroom.


# WHO QUALIFIES AS A STUDENT WITH A DISABILITY?

## **An individual who:**

- Has a physical or mental impairment which substantially limits a major life activity.
- Has a record or history of such an impairment.
- Is regarded as having such an impairment.

# STUDENT REQUEST SDS SERVICES AT STC

1. Apply and be accepted to South Texas College. Students with disabilities must go through the standard admission process.
2. Complete the request form with the counselor at the campus student is attending.
3. Provide documentation of a disability
4. Intake interview for classroom accommodations

 **SOUTH TEXAS COLLEGE** Counseling and Student Disability Services (CSDS)

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**Request for Student Disability Services**

<b>Pecon Campus</b> 3209 W. Pecan Blvd McAllen, Texas 78502-9703 Phone: (956) 872-2173 Fax: (956) 872-2490 Building K 2.900	<b>Mid-Valley Campus</b> 400 N. Border Westaco, Texas 78596 Phone: (956) 447-1229 Fax: (956) 447-6607 Building F 110	<b>Starr County Campus</b> 142 Pk 3187 Rio Grande, Texas 78542 Phone: (956) 488-5853 Fax: (956) 488-5843 Building G 1.304C	<b>Technology Campus</b> 3708 W. Military Hwy McAllen, Texas 78503 Phone: (956) 872-6125 Fax: (956) 872-6369 Building B 175	<b>Nursing &amp; Allied Health Campus</b> 1103 E. Vermont McAllen, Texas 78502 Phone: (956) 872-3077 Fax: (956) 872-3055 Building B 1.608
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Name: \_\_\_\_\_ A#: \_\_\_\_\_  
E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_  
Major: \_\_\_\_\_

*Please complete and return this form to Counseling and Student Disability Services (CSDS) at the campus you are enrolled and attach required documentation.*

1. My disability can be categorized as (check as many as apply):

<input type="checkbox"/> A. Acquired Brain Injury	<input type="checkbox"/> G. Deaf, Hard of Hearing
<input type="checkbox"/> B. Attention Deficit/Hyperactivity Disorder	<input type="checkbox"/> H. Learning Disability (Reading, Writing, Math, Dyslexia)
<input type="checkbox"/> C. Autism Spectrum	<input type="checkbox"/> I. Mental Health (specify): _____
<input type="checkbox"/> D. Blind, Visual Impairment	<input type="checkbox"/> J. Physical Impairment (specify): _____
<input type="checkbox"/> E. Borderline Intellectual Functioning	<input type="checkbox"/> K. Speech Impediment
<input type="checkbox"/> F. Chronic Medical Condition	<input type="checkbox"/> L. Other: _____

2. What documentation are you providing to support your request for accommodations? Please include the date of the documentation? \_\_\_\_\_

3. Have you previously received accommodations for this disability? \_\_\_\_\_

4. If you've received accommodations for this disability, where did you receive accommodations and what accommodations did you receive? \_\_\_\_\_

5. What classroom accommodation(s) would you like to request from CSDS at South Texas College? \_\_\_\_\_

This request for services and documentation of my disability must be submitted prior to meeting with a Counselor for an intake interview. During this meeting we will discuss services for which I am eligible. Student Disability Services must be renewed every semester. Accommodations are not retroactive. The information submitted to CSDS is confidential.

My submission of this form indicates that I have read and understand the above and I agree to the procedure set forth by Counseling and Student Disability Services (CSDS) and South Texas College.

Student's Signature \_\_\_\_\_ SIO \_\_\_\_\_ Date \_\_\_\_\_

STATEMENT OF EQUAL OPPORTUNITY  
No person shall be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity sponsored or conducted by South Texas College on the basis of race, color, national origin, religion, sex, sexual orientation, gender, gender identity, disability, genetic information, or veteran status. Discrimination is prohibited and the College will comply with all applicable College policies, and state and federal legislation. This policy extends to individual's seeking employment with and admission to the College. Individuals with disabilities requiring assistance or access to receive these services should contact Student Disability Services at (956) 872-2173. Updated by SDO, 09/2019.

# RESPONSIBILITIES OF THE STUDENT WITH A DISABILITY

- In order to be recognized as a student with a disability, **a student must self-identify** that he/she has a disability and needs accommodations.
- The student must bring current documentation (three years or less) of his/her disability to the SDS office.
- The student must come by the Student Disability Services Office **every semester** to request accommodations.



# STUDENT'S DOCUMENTATION

## Documentation must:

- State a clear and specific diagnosis
- Be from an appropriate, licensed professional with training and expertise in the area of the disability
- Address the current functional limitations – the substantial impact on major life functions - while attending South Texas College (3 Years)
- Documentation is considered confidential and does not become a part of the student's academic record
- Annual ARD documentation is **acceptable!**

## RESPONSIBILITIES OF THE INSTRUCTORS WHEN RECEIVING AN ACCOMMODATION MEMO FROM THE CSDS OFFICE

- Instructor and student will discuss the accommodations memo in private. Preferably during office hours.
- The instructor will sign the accommodations memo regarding accommodations made in the classroom for the student with a disability.
- If instructor disagrees or has any questions, he or she should call the counselor that provided the accommodations memo.

# CAN THE INSTRUCTOR AND THE STUDENT CHANGE OR SET UP ANY ACCOMMODATIONS AS THEY SEE FIT?

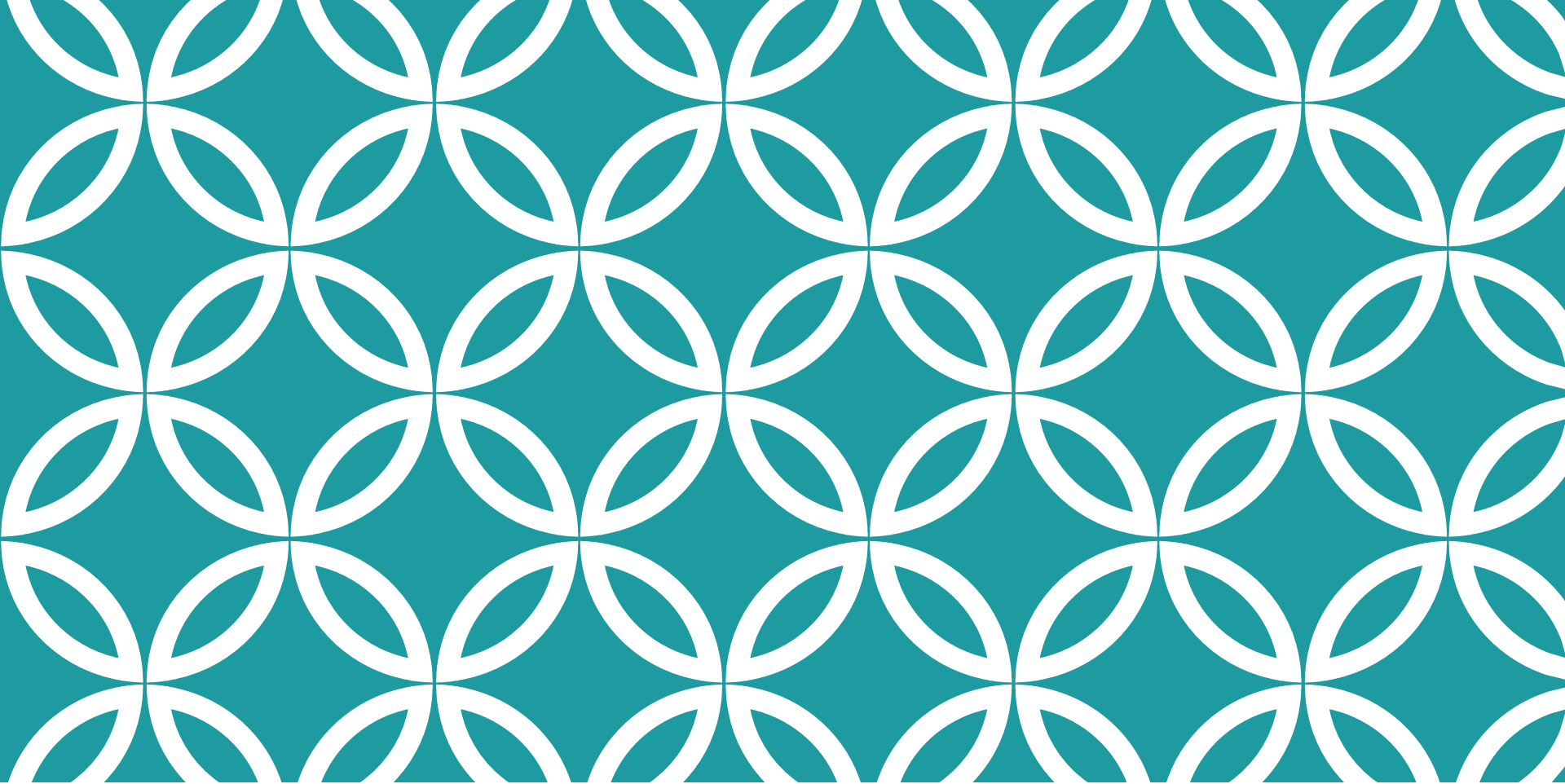
**No.** The instructor should not provide a student with any accommodation without verification from CSDS that a disability has been documented in his/her file.

# ADAPTIVE TECHNOLOGY & SOFTWARE

- The Counseling & Student Disability Services Department purchases adaptive technology and software as needed to meet the needs of students with disabilities.
- Software and adaptive technology is purchased and/or selected based on the student's reasonable requests/needs.

# SUPPLEMENTARY AIDS AND SERVICES

- Adaptive equipment:
  - magnifiers, calculators, color screens, furniture
- Assistive technology:
  - word processor, special software, communication system (FM System)
- Adapted materials:
  - books on tape, large print, or highlighted notes
- Testing accommodations:
  - extended time, alternate test site, oral administration, supervised breaks
- Collaboration/consultation:
  - with the student and among staff, parents, and/or other professionals
- Additional services
  - peer tutors/educational coaches (needed basis), note takers, readers, scribes, sign language interpreters



# CSDS WEBSITE

[HTTPS://STUDENTSERVICES.SOUTHTEXASCOLLEGE.EDU/COUNSELING/](https://studentservices.southtexascollege.edu/counseling/)



# CONTACT INFORMATION COUNSELING AND STUDENT DISABILITY SERVICES

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**Coordinator of Student Disability Services**

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Pecan Campus- Building K 2.720

**Paris G. Rangel**

**Student Success Specialist**

956-872-2172

[psuarez3@southtexascollege.edu](mailto:psuarez3@southtexascollege.edu)

Pecan Campus-Building K 2.722

Thank  
You

QUESTIONS, COMMENTS, CONCERNS...